



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, August 22, 2018

Start time : 1:00 PM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair

Joy McGregor, Vice Chair

Joyce Dvornek, Trustee

Lorraine Shelp, Trustee

Lynn Skrepnek, Trustee

Karin Scholl, Trustee

Ali Mouallem, Trustee

Laura Poloz, Superintendent

Margaret Hartman, Deputy Superintendent

Raymonde Lussier, Secretary Treasurer

& Recording Secretary

Jody Frowley, Director of Finance

Sue Charest, Executive Assistant

Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 1:01 p.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20180822.1001

Moved By: Joyce Dvornek

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows:

7. *Reading and Adopting the Minutes

7.1 Regular Meeting of the Board of Trustees (2018/06/20)

7.2 Organizational Meeting of the Board of Trustees (2018/06/20)

11.1. *Report from the Superintendent

12.1.1. *Trustee Reports

12.1.2. *Transportation Report

12.1.3. *Correspondence

13.2. *Suspension List - (June)

13.3. *Action List (June)

13.4. *Retirements, Resignations, Appointments, Transfers

Carried

*Reading and Adopting the Minutes

Resolution #BD20180822.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held June 20, 2018 be approved as presented.

Carried

Resolution #BD20180822.1003

Moved By: Joyce Dvornek

That the minutes of the Organizational Meeting of the Board of Trustees held June 20, 2018 be approved as presented.

Carried

***Report from the Superintendent**
(GENERAL MATTERS)

Resolution #BD20180822.1004

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

***Trustee Reports**
(Open Items)

The Trustee Report was presented as information.

***Transportation Report**
(Open Items)

The Transportation Report was presented as information.

***Correspondence**
(Open Items)

The following correspondence was presented as information:

1. Ltr to ASBA Zone 1 Friends of Education nominees 2018
2. Invitations to Ministers (July 11, 2018)
3. Ltr to ASCA re Value of Trustees Discussion (August 7, 2018)
4. Ltr from ASCA re Values of Trustees Discussion (August 13, 2018) & Discussion Guide

CHANGES TO THE AGENDA

Resolution #BD20180822.1005

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

Q & A: PSBA FGM Save the Date

(Trustee/Administration
Question/Answer
Period)

Attendance at the 2018 Public School Board Association Fall General Meeting was discussed.

Q & A: Administrative Procedures 241, 348 & 501

(Trustee/Administration
Question/Answer
Period)

Trustees discussed Administrative Procedures 241, 348 & 501.

Presentation: HPSPD Safety Officer

(DELEGATIONS /
PRESENTATIONS)

High Prairie School Division Safety Officer, Shawn Oliver attended the meeting at 2:09 p.m. to provide the Occupational Health & Safety update. He exited at 2:26 p.m.

Presentation: Communications Officer & Summer Students

(DELEGATIONS /
PRESENTATIONS)

Literacy Assistants, Mikayla Young and Jessica Smith (summer students) attended the meeting at 2:29 p.m. to update the Trustees on the Book Automobile Pilot project. They exited at 2:42 p.m.

Adrien Dominguez & Alana Smears attended at 2:42 p.m. and presented their Summer Communication Assistants' update. They exited at 2:55 p.m.

Recess

The meeting was recessed at 2:55 p.m. for a health break.

Reconvene

The meeting was reconvened at 3:00 p.m. with all members present.

Presentation: Communications Officer & Summer Students

(DELEGATIONS /
PRESENTATIONS)

Communication Officer, Kyle Nichols, provided the Board with an update on the communication department at 3:00 pm and concluded at 3:46 p.m.

Q & A: ASBA Zone 1 Fall Awards Banquet

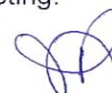
(Trustee/Administration
Question/Answer
Period)

The Board discussed attendance at the ASBA Zone 1 Fall Awards Banquet on September 12, 2018.

Q & A: Trustee Honorarium

(Trustee/Administration
Question/Answer
Period)

Trustees discussed trustee honoraria and directed Administration to return with more information at the September Board meeting.



**ACTION: Amend
Policy 8,
Committees of
the Board - 2nd
Reading**
(Action Items)

Resolution #BD20180822.1006

Moved By: Joy McGregor
That Policy 8, Committees of the Board, receive 2nd reading to amend
Policy 8 as presented.

Carried

**ACTION:
Proceed to 3rd
Reading to
Amend Policy 8**
(Action Items)

Resolution #BD20180822.1007

Moved By: Joyce Dvornek
To proceed with 3rd and final reading of Policy 8.

Carried

**ACTION: Amend
Policy 8,
Committees of
the Board - Final
Reading**
(Action Items)

Resolution #BD20180822.1008

Moved By: Karin Scholl
That Policy 8 - Committees of the Board, receive 3rd and final reading and
be accepted as High Prairie School Division policy.

Carried

**ACTION: Capital
Purchase - Fleet
Vehicle**
(Action Items)

Resolution #BD20180822.1009

Moved By: Lynn Skrepnek
To purchase a new replacement van for the Technology department.

Carried

**ACTION: Student
Teacher Stipend**
(Action Items)

Tammy Henkel declared conflict of interest and exited the room at 3:55 p.m.
Vice Chair, Joy McGregor, took over as Chair of the meeting.

Resolution #BD20180822.1010

Moved By: Lorraine Shelp
To provide a \$1000 stipend to student teachers coming to HPSD to complete
either one of their student teaching sessions.

Carried

Tammy Henkel rejoined the meeting at 4:03 p.m. and resumed as Chair.

**ACTION: Swan
River First Nation
Memorandum of
Agreement**
(Action Items)

Resolution #BD20180822.1011

Moved By: Ali Mouallem
To approve the 2018-2019 Memorandum of Agreement between Swan River
First Nation and High Prairie School Division.

Carried

**ACTION: Village
of Donnelly
Paving**
(Action Items)

Resolution #BD20180822.1012

Moved By: Joyce Dvornek
To table this item to the September Board meeting.

Carried

Finance
(GENERAL MATTERS)

Resolution #BD20180822.1013

Moved By: Lynn Skrepnek
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT
Register, VISA and Budget reports as presented.

Carried

**Public School
Board Council
(PSBC)**
(Open Items)

Trustees discussed the highlights of the August Public School Board Council
meeting.

**Rural Mental
Health
Conference**
(Open Items)

Trustees discussed the Rural Mental Health Conference which is taking
place in Brooks from November 12 to 14, 2018.

In Camera

Resolution #BD20180822.1014

Moved By: Karin Scholl
That the meeting go In Camera at 4:31 p.m. to discuss Closed Items.

Carried

Out of Camera

Resolution #BD20180822.1015

Moved By: Karin Scholl
That the meeting come Out of Camera at 4:38 p.m.

Carried



**NEXT REGULAR
BOARD
MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for
September 19, 2018 at 1:00 p.m.

ADJOURNMENT

Resolution #BD20180822.1016

Moved By: Lynn Skrepnek

That there being no further business, the meeting adjourn at 4:39 p.m.

Carried



Chairman


Secretary Treasurer