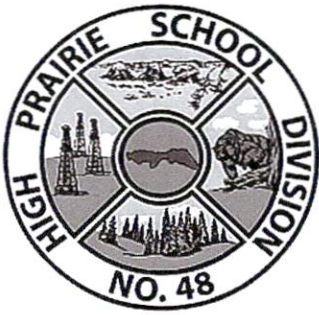




Regular Meeting of the Board of Trustees
MINUTES

Wednesday, March 20, 2019

10:00 AM

HPSD Learning Support Centre - High Prairie, AB

Present: Tammy Henkel, Chair
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Lorraine Shelp, Trustee
Ali Mouallem, Vice Chair
Joyce Dvornek, Trustee
Steven Adams, Trustee

Staff Present: Laura Poloz, Superintendent
Raymonde Lussier, Secretary Treasurer & Recording Secretary
Jody Frowley, Assistant Secretary Treasurer
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

Staff Absent: Margaret Hartman, Deputy Superintendent

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The meeting was called to order at 10:02 a.m.

4. **Opening Remarks**

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BD20190320.1001

Moved By: Joyce Dvornek

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

- 5.1 Minutes of the Meeting held February 20, 2019
- 5.2 Superintendent's Report
- 5.3 Trustee Reports
- 5.4 Transportation Reports
- 5.5 Correspondence

Carried

- 5.1 **Adoption of Previous Minutes**

Resolution BD20190320.1002

Moved By: Joyce Dvornek

That the minutes of the Regular Meeting of the Board of Trustees held February 20, 2019 be approved as presented.

Carried

5.2 Superintendent's Report

Resolution BD20190320.1003

Moved By: Joyce Dvornek

To receive the Superintendent's Report as information.

Carried

5.3 Trustee Reports

The Trustee Report was presented as information.

5.4 Transportation Report

Transportation Reports were presented as information.

5.5 Correspondence

The following correspondence was presented as information:

1. February 2019 ASEBP Trustees' Report
2. 2019-02-27 Ltr to Alex Brochu re transportation recommendations
3. 2019-02-26 Ltr from Minister of Health re Fall 2018 meeting
4. 2019-03-08 Ltr from PSBA re Student Presentation at Spring General Assembly
5. 2019-03-06 Thank you letter to Kyle Nichols re ARES 2019 Committee

6. Changes to the Agenda

Resolution BD20190320.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.1 Q & A: Elections Act & By-Election for Ward 2

Secretary Treasurer, Raymonde Lussier, provided options for the Ward 2 By-Election and dates were discussed.

8.1.2 Q & A: Mandatory Entry Level Training (MELT)

Trustees discussed the Mandatory Entry Level Training (MELT) program that came into effect on March 1, 2019.

Resolution BD20190320.1005

Moved By: Joyce Dvornek

That High Prairie School Division write a letter to the Premier, the Minister of Education and the Minister of Transportation, with copies to ASBA and PSBA, advocating that school bus drivers be exempt from Mandatory Entry Level Training (MELT).

Carried

8.1.3 Q & A: Alberta School Council Association (ASCA) Business Meeting Resolutions

Trustees reviewed the resolutions that are being brought forward to the Alberta School Council Association Annual General Meeting. Discussion was postponed at 11:28 a.m. for a scheduled presentation.

Recess: The meeting was recessed at 11:28 a.m. for a 5 minute break.

Reconvene: The meeting resumed at 11:34 a.m. with all members present.

Discussion resumed at 12:50 p.m.

9. Delegations / Presentations

9.1 Presentation: Assistant Superintendent of Human Resources & Mentor Coach

HPSD Mentor Coach, Corinna Horsman, attended the meeting at 11:35 a.m. to present an update on the New Teacher Mentorship Program. She left the meeting at 12:13 p.m. Assistant Superintendent of HR, Treva Emter, who was scheduled to present as well had a scheduling conflict so was not in attendance.

Recess: The meeting was recessed for lunch at 12:13 p.m. for lunch.

Reconvene: The meeting was reconvened at 12:50 p.m. with all members present and returned to previously postponed discussion of 8.1.3 ASCA Business Meeting Resolutions.

8. New Business- Open

8.1 Trustee/Administration Question/Answer Period

8.1.4 Q & A: Role of the Alberta School Board Association (ASBA) Zones

8.1 Trustee/Administration Question/Answer Period

8.1.5 Q & A: ASBA FGM 2019 Proposed Motion Regarding the Mandatory Vaccination of Students in Alberta's Publicly Funded Schools

Trustees discussed the ASBA FGM 2019 Proposed motion regarding mandatory vaccinations in public schools.

Resolution BD20190320.1006

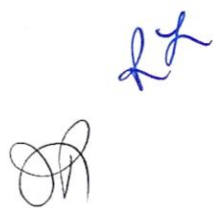
Moved By: Joyce Dvornek

To support Holy Family Catholic Regional Division's proposed motion regarding mandatory vaccination of students in Alberta's publicly funded schools.

Carried

8.1.6 Q & A: ASBA SGM 2019 Proposed Motion (emergent) for Exemption of School Bus Drivers from Mandatory Entry Level Training (MELT)

Trustees discussed the ASBA SGM 2019 Proposed Motion for Exemption of School Bus Drivers from MELT Training.



8.1.7 Q & A: Advocacy

Trustees discussed ways in which to advocate on behalf of High Prairie School Division.

Resolution BD20190320.1007

Moved By: Karin Scholl

To form an ad hoc committee consisting of Trustees Scholl, Shelp and Adams to work on an Advocacy Plan.

Carried

8.1.8 Q & A: School Council

Trustees discussed school council bank accounts.

8.1.9 Q & A: Public School Board Council Meeting

Trustees discussed attendance at the Public School Board Council meeting on April 11 & 12, 2019.

8.2 Action Items

8.2.1 ACTION: 2019-2020 School Year Calendar

Resolution BD20190320.1008

Moved By: Steven Adams

That the proposed 2019-2020 School Year Calendar be approved as presented.

Carried

8.2.2 ACTION: 2019-2020 Operational Year

Resolution BD20190320.1009

Moved By: Lynn Skrepnek

To approve the Operational Year Calendar for the 2019-2020 school year as presented.

Carried

10. General Matters

10.1 Finance

Assistant Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20190320.1010

Moved By: Lorraine Shelp

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried



Resolution BD20190320.1011

Moved By: Ali Mouallem

To cancel the Pre-Budget Meeting that was set for April 8, 2019.

Carried

11. Information Items

11.1 Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

Recess: The meeting was recessed at 2:04 p.m. for a short break.

Reconvene: The meeting reconvened at 2:07 p.m. with all members present.

12. Closed

Resolution BD20190320.1012

Moved By: Steven Adams

That the meeting go into camera at 2:07 p.m.

Carried

12.1 Upcoming Meetings & Accommodations

12.2 Suspension List & PPC's

12.3 Action List

12.4 Retirements, Resignation, Appointments & Transfers

12.5 PSBC February Meeting Highlights

12.6 Committee of the Whole

Exit: Jody Frowley exited the meeting at 3:01 as requested by the Board.

Enter: Jody Frowley rejoined the meeting at 3:10 p.m.

12.8 Teachers' Employer Bargaining Authority (TEBA)

12.9 Facilities

12.7 Out of Camera

Resolution BD20190320.1013

Moved By: Karin Scholl

To come Out of Camera at 3:11 p.m.

Carried

13. Personnel: Secretary-Treasurer

Due to the retirement of Secretary Treasurer, Raymonde Lussier, and following a Canada-wide search, the Board offered Jody Frowley the position of Secretary-Treasurer effective September 1, 2019 and he accepted.

14. ACTION: Use of School Facilities - High Prairie & District Children's Resource Council Request

Resolution BD20190320.1014

Moved By: Ali Mouallem

To approve the request from the High Prairie & District Children's Resource Council to use a classroom at Kinuso School to operate a Parents N' Tots Program every 2nd and 4th Wednesday for each month from April 10, 2019 to June 27, 2019 at no cost pending:

- receipt of proof that they carry Liability Insurance coverage, in an amount of not less than 2 million dollars per occurrence, with High Prairie School Division named as an "Additional Insured";
 - an understanding that the classroom will only be used on the 2nd and 4th Wednesday of each month from 12:30 pm to 3:30 pm;
 - agreement that the only items belonging to the resource council that will be left in the classroom are two filing cabinets that measure approximately 5'x2'x1.5';
 - agreement that the Parent N' Tots program will not utilize or disrupt any property belonging to High Prairie School Division or the Kinuso Playschool Society which shares the classroom;
 - a statement that they carry a reasonable property insurance for contents or a statement waiving contents insurance;
 - an indemnity clause that states they will indemnify High Prairie School Division against all liabilities, costs, damages, losses, fines, suits, claims, demands and actions or causes of action of any kind for injuries to persons or loss of life or damage to property, including loss or damage to the property of High Prairie School Division, and whether for third party liabilities or direct or indirect loss to the property of High Prairie School Division;
 - agreement of the Kinuso Playschool Society to share the classroom,
- and further, an understanding that approval for use of the classroom for the period of September 2019 to June 2020 will be considered at the August Regular Meeting of the Board of Trustees after review of the current year's operations.

Carried

15. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for April 17, 2019 at 1 p.m.

16. Adjournment

There being no further business, the meeting adjourned at 3:12 p.m.



Chairman



Secretary Treasurer