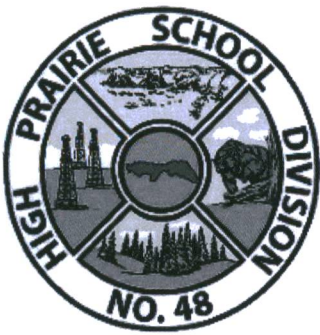




Regular Meeting of the Board of Trustees MINUTES

Tuesday, April 18, 2023
2:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present:

Joy McGregor, Chair
Tammy Henkel, Vice-Chair
Karin Scholl, Trustee
Adrian Wong, Trustee
Cory Hughes, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present:

Laura Poloz, Superintendent
Sandra Cairns, Director of Business and Recording Secretary
Darla Smith, Director of Finance
Kyle Nichols, Director of Communications
Sue Charest, Executive Assistant

1. **Division Vision, Mission, Values & Goals**
2. **Board Priorities & Goals**
3. **Call to Order**

The Closed Session of the agenda took place at 1:00 p.m. and recessed at 1:55 p.m. prior to the Call to Order of the Open session. Additions were made to the Closed session under Committee of the Whole: Personnel and ASBA Strategic Planning document.

The following items were also reviewed under Closed: Suspension List, Action List, Retirements, Resignations, Appointments & Transfers, Committee of the Whole, Alberta School Boards Association (ASBA) Budget & By-Laws Bulletin, Public School Boards' Council (PSBC) April meeting agenda, Dick Baker Award, and Trustee Upcoming Meetings & Accommodations.

The YouTube live stream began at 2:00 p.m.

The meeting was called to order at 2:00 p.m.

4. **Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

5. **Approval of Consent Items**

Resolution BDO20230418.1001

Moved By: Cory Hughes

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows:

1. Adoption of Minutes of the Regular Meeting of the Board of Trustees held March 21, 2023
2. Receipt of the Superintendent's Report as information
3. Receipt of the Trustee Report as information
4. Receipt of Correspondence as information

Carried

5.1 Adoption of Previous Minutes

Resolution BDO20230418.1002

Moved By: Cory Hughes

That the minutes of the Regular Meeting of the Board of Trustees held March 21, 2023, be adopted as presented.

Carried

5.2 Receipt of Superintendent's Report as Information

Resolution BDO20230418.1003

Moved By: Cory Hughes

To receive the Superintendent's Report as information.

Carried

5.3 Receipt of Trustee Report as Information

There is no new information to report for March.

5.4 Receipt of Correspondence as Information

The following correspondence was received as information:

1. 2023-03-28 Nomination for PSBA Award Re Promoting and Advancing One or More of the Calls to Action of the TRC Commission
2. 2023-03-29 Terry Fox Foundation - Recognition of Support
3. 2023-03-31 Public School Boards' Association (PSBA) Advocate Newsletter

6. Changes to the Agenda

Moved 10.1 - Finance to the beginning of the meeting and added Q&A: Mandatory Entry-Level Training (MELT).

Resolution BDO20230418.1004

Moved By: Lynn Skrepnek

That the agenda be accepted as amended.

Carried

10. General Matters

10.1 Finance

Director of Finance, Darla Smith presented the financial information.

Resolution BDO20230418.1005

Moved By: Adrian Wong

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Director of Communications, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: ASBA Zone 1 Friends of Education Nomination

The Board discussed the ASBA Zone 1 Friends of Education nomination package. Nominations are due to the ASBA Zone 1 committee by June 30th.

9.1.2 Q & A: Mandatory Entry-Level Training (MELT)

The Board discussed the discontinuation of the Mandatory Entry-Level Training (MELT) program for bus drivers as of April 23, 2023, and the impact this will have on our division. HPSD bus drivers will continue to have additional safety and "S" endorsement training.

9.2 Action Items

9.2.1 ACTION: Sponsorship of N.W. Alberta Regional Skills Canada 2023

Trustees discussed sponsorship of the 2023 N.W. Regional Skills Canada Competition.

Resolution BDO20230418.1006

Moved By: Karin Scholl

That High Prairie School Division contribute the sum of \$2000.00 to support the N.W. Regional Skills Canada Competition taking place on April 22 & 23, 2023 in Fairview.

Carried

9.2.2 ACTION: Amend the 2023-2024 Operational Year Calendar

Trustees discussed the changes to the Operational Calendar for the 2023-2024 school year.

Resolution BDO20230418.1007

Moved By: Adrian Wong

To approve the Operational Year Calendar for the 2023-2024 school year, as amended.

Carried

9.2.3 ACTION: Amend Policy 2 - Role of the Board

Resolution BDO20230418.1008

Moved By: Karin Scholl

That Policy 2 - Role of the Board receive first reading to amend Policy 2 as presented.

Carried

Resolution BDO20230418.1009

Moved By: Lynn Skrepnek

That Policy 2 - Role of the Board receive second reading to amend Policy 2 as presented.

Carried

Resolution BDO20230418.1010

Moved By: Tammy Henkel

To proceed with third and final reading of Board Policy 2 - Role of the Board.

Carried

Resolution BDO20230418.1011

Moved By: Lorrie Shelp

That Policy 2 - Role of the Board receive third and final reading and be accepted as The High Prairie School Division policy.

Carried

9.2.4 ACTION: Amend Policy 5 - Role of the Board Chair

Resolution BDO20230418.1012

Moved By: Cory Hughes

That Policy 5 - Role of the Board Chair receive first reading to amend Policy 5 as presented.

Carried

Resolution BDO20230418.1013

Moved By: Tammy Henkel

That Policy 5 - Role of the Board Chair receive second reading to amend Policy 5 as presented.

Carried

Resolution BDO20230418.1014

Moved By: Karin Scholl

To proceed with third and final reading of Board Policy 5 - Role of the Board Chair.

Carried

Resolution BDO20230418.1015

Moved By: Lynn Skrepnek

That Policy 5 - Role of the Board Chair receive third and final reading and be accepted as The High Prairie School Division policy.

Carried

9.2.5 ACTION: Amend Policy 9 - Policy Making

Resolution BDO20230418.1016

Moved By: Adrian Wong

That Policy 9 - Policy Making receive first reading to amend Policy 9 as presented.

Carried

Resolution BDO20230418.1017

Moved By: Cory Hughes

That Policy 9 - Policy Making receive second reading to amend Policy 9 as presented.

Carried

Resolution BDO20230418.1018

Moved By: Lynn Skrepnek

To proceed with third and final reading of Board Policy 9 - Policy Making.

Carried

Resolution BDO20230418.1019

Moved By: Tammy Henkel

That Policy 9 - Policy Making receive third and final reading and be accepted as The High Prairie School Division policy.

Carried

9.2.6 ACTION: Amend Policy 14 - School Closures

Resolution BDO20230418.1020

Moved By: Lynn Skrepnek

That Policy 14 - School Closures receive first reading to amend Policy 14 as presented.

Carried

Resolution BDO20230418.1021

Moved By: Karin Scholl

That Policy 14 - School Closures receive second reading to amend Policy 14 as presented.

Carried

Resolution BDO20230418.1022

Moved By: Lorrie Shelp

To proceed with third and final reading of Board Policy 14 - School Closures.

Carried

Resolution BDO20230418.1023

Moved By: Tammy Henkel

That Policy 14 - School Closures receive third and final reading and be accepted as The High Prairie School Division policy.

Carried

11. Information Items

11.1 Standing Committee Reports

There were no standing committee reports.

12. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for May 16, 2023 beginning at 1:00 p.m. with the Closed session followed by the Open session at 2:00 p.m.

13. In Camera

Resolution BDO20230418.1024

Moved By: Tammy Henkel

To go Into Camera at 2:30 p.m.

Carried

The YouTube live stream ended at 2:30 p.m.

Exit: Sue Charest and Kyle Nichols exited the meeting at 2:30 p.m.

14. Out of Camera

Exit: Darla Smith left the Closed meeting at 3:37 p.m.

Resolution BDO20230418.1025

Moved By: Adrian Wong

To adjourn the Closed meeting and come Out of Camera at 4:40 p.m.

Carried

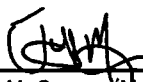
15. Adjournment

Resolution BDO20230418.1026

Moved By: Karin Scholl

That there being no further business, the meeting adjourn at 4:40 p.m.

Carried



Joy McGregor (May 16, 2023 15:15 MDT)
Chair



Sandra
Director of Business