



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, February 21, 2018

Start time : 9:00 AM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

Attendance

Present:

Tammy Henkel, Chair
Joy McGregor, Vice Chair
Joyce Dvornek, Trustee
Lorraine Shelp, Trustee
Lynn Skrepnek, Trustee
Karin Scholl, Trustee
Ali Mouallem, Trustee
Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Raymonde Lussier, Secretary Treasurer
& Recording Secretary
Jody Frowley, Director of Finance
Sue Charest, Executive Assistant
Kyle Nichols, Communications Officer

CALL TO ORDER

The meeting was called to order at 9:02 a.m.

OPENING REMARKS

Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.

APPROVAL OF CONSENT ITEMS

Resolution #BD20180221.1001

Moved By: Lorraine Shelp

That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein as follows minus 12.1.1 Trustee Reports and 12.1.2 Transportation Report:

7. *Reading and Adopting the Minutes of the Previous Meeting held January 17, 2018

11.1. *Report from the Superintendent

~~12.1.1. *Trustee Reports~~

~~12.1.2. *Transportation Report~~

12.1.3. *Correspondence

13.2. *Suspension List - (January)

13.3. *Action List (January)

13.4. *Retirements, Resignations, Appointments, Transfers

13.6 *ASBOA Update

Carried

*Reading and Adopting the Minutes

Resolution #BD20180221.1002

Moved By: Lorraine Shelp

That the minutes of the Regular Meeting of the Board of Trustees held January 17, 2018 be approved as presented.

Carried

*Report from the Superintendent (GENERAL MATTERS)

Resolution #BD20180221.1003

Moved By: Lorraine Shelp

To receive the Superintendent's Report as information.

Carried

***Correspondence**
(Open Items)

The following correspondence was presented as information:

1. Ltr to S.R. First Nation re payment agreement (January 19, 2018)
2. Establishment of Separate School Districts Discussion Summary (January 26, 2018)

**CHANGES TO
THE AGENDA**

Resolution #BD20180221.1004

Moved By: Ali Mouallem

That the agenda be accepted as amended.

Carried

**Business Arising
from Previous
Minutes**

There was no business arising from the minutes of the previous meeting.

**Q & A: PSBA
Awards 2018**
(Trustee/Administration
Question/Answer
Period)

The Board discussed the 2018 PSBA awards.

**Q & A: Long
Service Awards**
(Trustee/Administration
Question/Answer
Period)

The Board discussed the Long Service Awards. A satisfaction survey will be conducted after this year's awards ceremony.

**Q & A: ASBA
Superintendent
Salary
Comparative
Analysis Final**
(Trustee/Administration
Question/Answer
Period)

The ASBA Superintendent Salary Comparative Analysis Report was discussed.

Resolution #BD20180221.1005

Moved By: Joyce Dvornek

That High Prairie School Division write a letter to Alberta School Board Association expressing concerns with the process and content of the ASBA Superintendent Salary Comparative Analysis Report with a cc to all Board Chairs, Zone Chairs, and the Association of School Business Officials of Alberta, College of Alberta School Superintendents and Alberta School Council Association.

Carried

Recess

The meeting was recessed at 10:27 a.m. for a health break.

Reconvene

The meeting was reconvened at 10:35 a.m. with all members present.

**ACTION: 2018-19
& 2019-2020
School Year
Calendars**
(Action Items)

Resolution #BD20180221.1006

Moved By: Karin Scholl

That the proposed 2018-2019 School Year Calendar be approved as presented.

Carried

Resolution #BD20180221.1007

Moved By: Joy McGregor

That the 2019-2020 School Calendar breaks be set as follow:

Christmas Break: December 21, 2019 to Jan 5, 2020 inclusive

Spring Break: March 21-29, 2020

Easter Break: April 10-13, 2020

Carried

**ACTION:
Approval in Full,
National Field
Trip: EWP to
Winnipeg**
(Action Items)

Resolution #BD20180221.1008

Moved By: Joyce Dvornek

That "Approval in Full" be given to E.W. Pratt School's proposed field trip to Winnipeg, Manitoba from March 21 to March 24, 2018 to attend the Soaring Youth Conference 2018.

Carried

**ACTION:
Approval in Full,
International
Field Trip:
Kinuso to Italy**
(Action Items)

Resolution #BD20180221.1009

Moved By: Lorraine Shelp

That "Approval in Full" be given to Kinuso School's proposed field trip to Italy from March 29 to April 8, 2018.

Carried

**Presentation:
HPSD Student
Services Team**
(DELEGATIONS /

A delegation from High Prairie School Division's Student Services Team attended the meeting at 11:00 a.m. to present an update on their work in the division. They exited the meeting at 12:16 p.m.

PRESENTATIONS)

Recess The meeting was recessed for lunch at 12:16 p.m.

Reconvene The meeting was reconvened at 12:50 p.m. with all members present.

ACTION: Contribution to Regional Science Fair
(Action Items) **Resolution #BD20180221.1010**
Moved By: Karin Scholl
That High Prairie School Division sponsor the 2018 Peace Country Regional Science Fair in the amount of \$2500.
Carried

Finance
(GENERAL MATTERS) **Resolution #BD20180221.1011**
Moved By: Ali Mouallem
To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.
Carried

Trustee Reports
(Open Items) Trustee Reports were discussed.

Points to Celebrate
(Open Items) Communication Officer, Kyle Nichols, presented Points to Celebrate.

Transportation Report
(Open Items) The Board Transportation Report was discussed. Director of Transportation, Harry Davis joined the meeting at 1:20 p.m.

In Camera **Resolution #BD20180221.1012**
Moved By: Lorraine Shelp
That the meeting go In Camera at 1:30 p.m. to discuss the Closed Items.
Carried

Attendance Harry Davis exited the meeting at 1:45 p.m.

Out of Camera **Resolution #BD20180221.1013**
Moved By: Karin Scholl
That the meeting come Out of Camera at 2:23 p.m.
Carried

ACTION: Alberta School Board Association: Edwin Parr Teacher Award
(CLOSED) **Resolution #BD20180221.1014**
Moved By: Karin Scholl
That the Board accept Administration's recommendation to nominate **Laura Wuth** from Ecole Routhier School, as High Prairie School Division's candidate for the ASBA 2018 Edwin Parr Teacher Award.
Carried

ACTION: Land Lease Agreement with Town of Slave Lake
(CLOSED) **Resolution #BD20180221.1015**
Moved By: Lynn Skrepnek
That High Prairie School Division give approval in principle to enter into a Land Lease Agreement with the Town of Slave Lake for a Passive Recreation Area at Plan 072 2353, Block 11, Lot 15 (E.G. Wahlstrom School) with negotiations for said lease agreement to take place at a later date.
Carried

NEXT REGULAR BOARD MEETING The next Regular Meeting of the Board of Trustees is scheduled for March 21, 2018 at 1:00 p.m.

ADJOURNMENT **Resolution #BD20180221.1016**
Moved By: Joy McGregor
That there being no further business, the meeting adjourn at 2:24 p.m.
Carried



Chairman



Secretary Treasurer