



Regular Meeting of the Board of Trustees
MINUTES

Wednesday, December 16, 2020
1:00 PM

HPSD Learning Support Centre - High Prairie, AB

Present: Steve Adams, Chair
Karin Scholl, Vice Chair
Joyce Dvornek, Trustee
Ali Mouallem, Trustee
Adrian Wong, Trustee
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee

Staff Present: Laura Poloz, Superintendent
Margaret Hartman, Deputy Superintendent
Jody Frowley, Secretary-Treasurer & Recording Secretary
Kyle Nichols, Communications Officer
Sue Charest, Executive Assistant

- 1. Division Vision, Mission, Values & Goals**
- 2. Board Priorities & Goals**
- 3. Call to Order**

The meeting was called to order at 1:10 p.m.

- 4. Opening Remarks**

Chair, Steve Adams, acknowledged the ancestral land on which we are meeting.

- 5. Approval of Consent Items**

Resolution BD20201216.1001

Moved By: Adrian Wong

That the Board of Trustees receive the items listed below, and to approve all recommendations contained therein as follows minus 5.4 Correspondence which was moved to Information Items:

- 5.1 Minutes of the Regular Meeting of the Board of Trustees held November 18, 2020
- 5.2 Superintendent's Report
- 5.3 Transportation Reports
- 5.4 Correspondence

Carried

- 5.1 Adoption of Previous Minutes**

Resolution BD20201216.1002

Moved By: Adrian Wong

That the minutes of the Regular Meeting of the Board of Trustees held November 18, 2020 be approved as presented.

Carried

- 5.2 Superintendent's Report**

Resolution BD20201216.1003

Moved By: Adrian Wong

To receive the Superintendent's Report as information.

Carried

Two handwritten signatures are visible in the bottom right corner of the page.

5.3 Transportation Report

Transportation Reports were presented as information.

5.4 Correspondence

Correspondence was removed from the Consent Items and moved to Information Items.

6. Changes to the Agenda

Resolution BD20201216.1004

Moved By: Lorrie Shelp

That the agenda be accepted as amended.

Carried

7. Business Arising from Previous Minutes

There was no business arising from the minutes of the previous meeting.

8. Points to Celebrate

Communication Officer, Kyle Nichols, presented Points to Celebrate.

9. New Business- Open

9.1 Trustee/Administration Question/Answer Period

9.1.1 Q & A: Canadian Charter of Learners' Rights

Trustees discussed the Canadian Charter of Learners' Rights.

9.1.2 Q & A: Teachers' Employer Bargaining Association (TEBA) Survey

Trustees discussed the current Teachers' Employer Bargaining Association (TEBA) survey which needs to be submitted by January 8, 2021. Administration will ensure it is completed and submitted in time.

9.2 Action Items

9.2.1 ACTION: Employee Recognition Committee / 2020 Long Service Awards

Resolution BD20201216.1005

Moved By: Lynn Skrepnek

To approve the 4 options for retiree gifts as presented.

Carried

9.2.2 ACTION: Date for 2021 Long Service Awards

Resolution BD20201216.1006

Moved By: Lorrie Shelp

To approve the recommendation of the Employee Recognition Committee that the 2021 Long Service Award banquet be held on May 28, 2021 pending the removal of COVID-19 restrictions on social gatherings and that if such restrictions are not lifted by March 17, 2021 a virtual ceremony shall be organized and awards shall be presented in person by the respective Ward Trustee(s) at one of the April or May 2021 Professional Development days if restrictions allow.

Carried

Exit/Enter: Lorrie Shelp exited the meeting at 1:36 and returned within 30 seconds. She was present for the vote.

10. Delegations / Presentations

10.1 Presentation: Indigenous Education

Enter: Treva Emter entered the meeting at 1:37 p.m.

Indigenous Education Lead, Diane Bellerose, attended via Zoom at 1:37 p.m. to provide an update on the work of the Indigenous Education Coaching Team in the division. She acknowledged the ancestral land on which we are meeting prior to her presentation.

Enter: Julia Drefs entered the meeting at 1:50 p.m.

Exit: Diane Bellerose exited the meeting at 2:10 p.m.

10.2 Presentation: Curriculum and Assessment and Update on Teaching during COVID

Supervisor of Curriculum, Julia Drefs began her update on Curriculum and Assessment and on Teaching during COVID at 2:11 p.m.

Exit: Julia Drefs and Treva Emter exited the meeting at 2:44 p.m.

9. New Business- Open

9.2 Action Items

9.2.3 ACTION: Amend Board Policy 7 - Board Operations (Appendix 7.2 - Nomination Papers Locations)

Resolution BD20201216.1007

Moved By: Joyce Dvornek

That Policy 7 - Board Operations receive **first reading** to amend Policy 7 to include in section 1.6 acknowledgement of Appendix 7.2 Nomination Papers Location Bylaw whereby three sites are identified as locations for submission of nomination papers.

Carried

Resolution BD20201216.1008

Moved By: Karin Scholl

That Policy 7 - Board Operations receive **second reading** to amend Policy 7 to include in section 1.6 acknowledgement of Appendix 7.2 Nomination Papers Location Bylaw whereby three sites are identified as locations for submission of nomination papers.

Carried

Resolution BD20201216.1009

Moved By: Joyce Dvornek

To proceed with third and final reading of Policy 7 - Board Operations.

Carried

Resolution BD20201216.1010

Moved By: Ali Mouallem

That Policy 7 - Board Operations receive **third and final reading** and be accepted as High Prairie School Division policy.

Carried

9.2 Action Items

9.2.4 ACTION: Bus Driver Request

Resolution BD20201216.1011

Moved By: Lorrie Shelp

That High Prairie School Division increase the bus driver cleaning allowance to \$20.00 per month retroactive to September 1, 2020.

Carried

11. General Matters

11.1 Finance

Secretary Treasurer, Jody Frowley, presented the financial information.

Resolution BD20201216.1012

Moved By: Adrian Wong

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register, VISA and Budget reports as presented.

Carried

Recess: The meeting was recessed at 3:02 p.m. for a health break.

Reconvene: The meeting reconvened at 3:07 p.m. with all members present.

11.2 Trustee Reports

The Trustee Report was presented as information.

11.2.1 Discussion on Trustee Reports

Trustees discussed the format for Trustee Reports to the Board.

12. Information Items

12.1 Standing Committee Reports

There were no Standing Committee Reports.

12.2 Correspondence

Correspondence was removed from the Consent Items and moved to Information Items.

1. 2020-11-12 Letter from Minister of Education re Ward Bylaw No. 006-95 (Electoral Boundaries)
2. 2020-11-17 Card from Sarah Hoffman, NDP Official Opposition Education Critic - Christmas
3. 2020-11-23 Letter from Minister of Education - Response to Ltr of October 21, 2020 (both)
4. 2020-11-24 Letter to Minister of Environment and Parks re Boreal Centre for Bird Conservation
5. 2020-11-27 Letter from Minister of Transportation re Testing Centres
6. 2020-12-09 Letter of Thanks from Alberta School Councils' Association
7. 2020-12-09 Email from Public School Boards' Association - Christmas Greetings
8. 2020-12-10 Card from Grande Prairie Public School Division - Christmas
9. 2020-12-10 Card from Minister of Education - Christmas

13. Closed

Resolution BD20201216.1013

Moved By: Ali Mouallem

That the meeting go into camera at 3:39 p.m.

Carried

Exit: Kyle Nichols left the meeting at 3:39 p.m.

13.1 Upcoming Meetings & Accommodations

Exit: Sue Charest left the meeting at 3:44 p.m.

13.2 Suspension List

13.3 Action List

13.4 Retirements, Resignation, Appointments & Transfers

13.5 Committee of the Whole

Recess: The meeting was recessed at 3:55 p.m.

Reconvene: The meeting reconvened at 4:05 p.m. with all members present.

13.6 Q & A: Public School Boards' Association of Alberta (PSBAA) Special Meeting

13.7 Q & A: Letter to MLA Rehn

13.8 Out of Camera

Resolution BD20201216.1014

Moved By: Joyce Dvornek

To come Out of Camera at 4:20 p.m.

Carried

14. ACTION: Land Lease to Heart River Housing

Discussion took place in Closed under Committee of the Whole - Land.

Resolution BD20201216.1015

Moved By: Joyce Dvornek

To approve in principle that Heart River Housing be leased acres as depicted on Block 5, Plan 792 0714.

Carried

15. Next Regular Board Meeting

The next Regular Meeting of the Board of Trustees is scheduled for January 20 at 1:00 p.m.

16. Adjournment

Resolution BD20201216.1016

Moved By: Joyce Dvornek

That there being no further business, the meeting adjourn at 4:21 p.m.

Carried


Chairman


Secretary/Treasurer