



Organizational Meeting of the Board of Trustees MINUTES

Tuesday, June 16, 2026
10:00 AM

HPSD Learning Support Centre - High Prairie, AB

Present: Joy McGregor, Chair
Tammy Henkel, Trustee
Karin Scholl, Vice-Chair
Lynn Skrepnek, Trustee
Lorrie Shelp, Trustee
Steven Adams, Trustee
Michael Strebchuk, Trustee

Staff Present: Murray Marran, Superintendent
Pam Heckbert, Deputy Superintendent
Darla Stout, Director of Finance
Sandra Cairns, Director of Corporate Services
Richa Sherman-Peters, Executive Assistant
Shauna Gauthier, Executive Assistant

Staff Absent: Kyle Nichols, Director of Communications

1. Call to Order and Opening Remarks

The Superintendent called the meeting to order 10:02 a.m. and acknowledged the ancestral land on which we are meeting.

2. Election of Chair

The Superintendent called for nominations for the position of Chair of the Board. First call: Trustee Shelp nominated Trustee Henkel who accepted. The Superintendent called a second time for further nominations. Second call: Trustee Scholl nominated Trustee McGregor who accepted. The Superintendent called a third and final time for further nominations.

Resolution OG20260616.1001

Moved By: Michael Strebchuk

To cease nominations for the position of Chair of the Board.

Carried

Closed ballot election was held, and Trustee McGregor was declared as Board Chair by majority vote.

Resolution OG20260616.1002

Moved By: Steven Adams

That the Board moves to destroy the ballots of the election.

Carried

3. Election of Vice-Chair

The Chair called for nominations for the position of Vice-Chair of the Board. First call: Lynn Skrepnek nominated Karin Scholl who accepted. The Chair called a second time for further nominations. Second call: Trustee Shelp nominated Tammy Henkel who declined. The Chair called a third and final time for further nominations.

Trustee Scholl declared Vice-Chair by acclamation.

Resolution OG20260616.1003

Moved By: Tammy Henkel

To cease nominations for the position of Vice-Chair.

Carried

4. Signing Authorities - General Account

Resolution OG20260616.1004

Moved By: Steven Adams

That the signing authorities for the General Account be: one of Trustee Tammy Henkel or Trustee Michael Strebchuk and one of the Superintendent or Director of Corporate Services or Director of Finance.

Carried

5. Signing Authorities - Payroll Liability

Resolution OG20260616.1005

Moved By: Lynn Skrepnek

That the signing authority for the Payroll Liability Cheques be: one of the Superintendent or Director of Corporate Services or Director of Finance.

Carried

6. Review of Board Policy 7 - Board Operations

7.31. to amended to read "Each Trustee receive \$1000.00 per year to a maximum of \$4000 per term for professional development and associated expenses"

Resolution OG20260616.1006

Moved By: Karin Scholl

To reaffirm Board Policy 7 as presented.

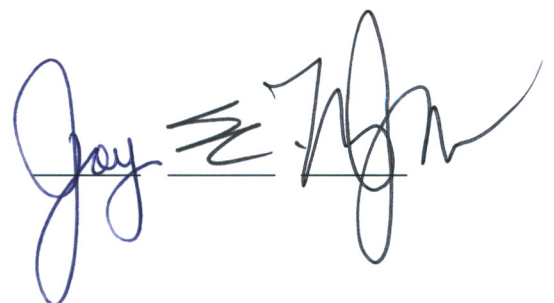
Defeated

Resolution OG20260616.1007

Moved By: Steven Adams

To amend Board Policy 7 - Board Operations and its Appendices as High Prairie School Division policy, as discussed.

Carried



Resolution OG20260616.1008

Moved By: Steven Adams

That Board Policy 7 - Board Operations receive first reading to amend as Policy 7 as discussed.

Carrie

Resolution OG20260616.1009

Moved By: Steven Adams

That Board Policy 7 - Board Operations receive second reading to amend as Policy 7 as discussed.

Carried

Resolution OG20260616.1010

Moved By: Karin Scholl

That the Board moves to proceed with third and final reading of Board Policy 7 - Board Operations to amend as Policy 7 as discussed.

Carried

Resolution OG20260616.1011

Moved By: Steven Adams

That Board Policy 7 - Board Operations received third and final reading and be adopted as High Prairie School Division policy, as amended.

Carried

7. Review of Board Policy 8 - Committees of the Board

That Board Policy 8, Appendix 8.1, 7.3.1 - Advocacy Committee be permanently changed to "Committee of the Whole"

Resolution OG20260616.1012

Moved By: Karin Scholl

To reaffirm Board Policy 8 - Committees of the Board and its Appendix as High Prairie School Division policy as presented.

Defeated

Resolution OG20260616.1013

Moved By: Steven Adams

To amend Board Policy 8 - Committees of the Board, Appendix 8.1 as discussed.

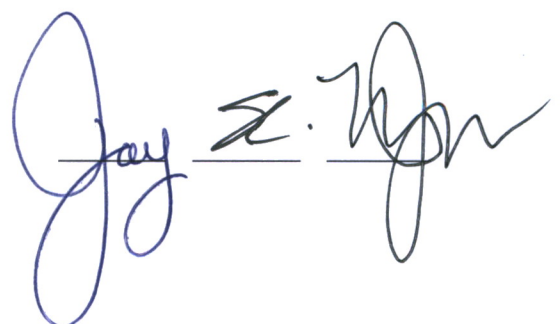
Carried

Resolution OG20260616.1014

Moved By: Michael Strebchuk

That Board Policy 8 - Committees of the Board Appendix 8.1 receive first reading to amend as discussed.

Carried



Resolution OG20260616.1015

Moved By: Tammy Henkel

That Board Policy 8 - Committees of the Board Appendix 8.1 receive second reading to amend as discussed.

Carried

Resolution OG20260616.1016

Moved By: Michael Strebchuk

To proceed with third and final reading of Board Policy 8 - Committees of the Board Appendix 8.1 to amend as discussed.

Carried

Resolution OG20260616.1017

Moved By: Karin Scholl

That Board Policy 8 - Committees of the Board Appendix 8.1 received third and final reading and has been adopted as High Prairie School Division policy as amended.

Carried

8. Committees

Trustees put their names forward to represent the Board on various committees.

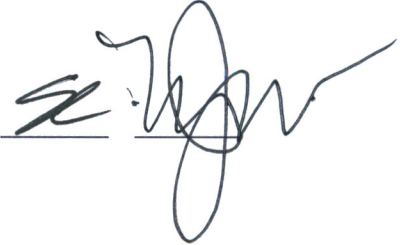
Resolution OG20260616.1018

Moved By: Lorrie Shelp

That appointment to Standing Committees of the Board be set as follows:

2025 - 2026 SUMMARY OF SCHOOL BOARD COMMITTEES			
Refer to Board Policy 8 – Appendix 8.1 COMMITTEES OF THE BOARD			
Updated June 16, 2026			
INTERNAL			
1. Board/Bus Drivers' Liaison Committee		2. Fiduciary Review Committee	
Recommended	Current Membership	Recommended	Current Membership
Two trustees	Lorrie Shelp	All trustees	Committee of the Whole
	Michael Strebchuk	Superintendent	Murray Marran
One alternate	Tammy Henkel	Director of Finance	Darla Stout
Superintendent	Murray Marran		
Director of Corporate Services	Sandra Cairns		
Director of Transportation	Sheldon Bossert		
3. Bus Drivers' Salary Negotiations & Interpretation Committee		4. Governance & Priorities Committee	
Recommended	Current Membership	Recommended	Current Membership
Two trustees	Karin Scholl	All trustees	Committee of the Whole
	Michael Strebchuk	Board Vice-Chair to chair	Karin Scholl
One alternate	Lorrie Shelp	Superintendent	Murray Marran
Superintendent	Murray Marran		
Director of Finance	Darla Stout		
Director of Corporate Services	Sandra Cairns		

5. Pupil Personnel Committee		6. Teachers' Salary Negotiations & Interpretation Committee	
Recommended	Current Membership	Recommended	Current Membership
One trustee (Minimum)	One trustee (Minimum)	Two trustees	Tammy Henkel
Superintendent or Designate	Murray Marran		Steven Adams
		One alternate	Karin Scholl
		Superintendent	Murray Marran
		Director of Finance	Darla Stout
		Director of Corporate Services	Sandra Cairns
7. Advocacy Committee		8. Recognition of Employees Committee	
Recommended	Current Membership	Recommended	Current Membership
All Trustees	Committee of the Whole	Two trustees	Lorrie Shelp
			Tammy Henkel
		One alternate	Karin Scholl
Superintendent or Designate	Murray Marran		
Director of Communications	Kyle Nichols		
9. Council of School Councils Committee			
Recommended	Current Membership		
Board Chair or Designate	Joy McGregor		
Superintendent or Designate	Murray Marran		
Please note: As per Board Policy 5 (11): The Board Chair shall be an ex officio member, with voting privileges, to all committees appointed by the Board.			
EXTERNAL			
10. Representative: Zone 1, ASBA		11. PSBA: Council Representation	
Recommended	Current Membership	Recommended	Current Membership
One trustee	Tammy Henkel	One trustee	Lorrie Shelp
One alternate	Lorrie Shelp	One alternate	Karin Scholl
12. Rural Caucus		13. Teachers' Employer Bargaining Association (TEBA)	
Recommended	Current Membership	Recommended	Current Membership
One trustee	Tammy Henkel	One trustee	Tammy Henkel
One alternate	Michael Strebchuk		

COMMUNITY			
14. Community Assurance Committee		15. Slave Lake Joint Use Committee	
Recommended	Current Membership	Recommended	Current Membership
One trustee for each ward	One trustee for each ward	Ward 4 Trustees	Joy McGregor
Superintendent	Murray Marran		Steven Adams
Director of Finance	Darla Stout	Superintendent or Designate(s)	Murray Marran
Director of Corporate Services	Sandra Cairns	School Personnel (advisory)	Slave Lake Principals
16. High Prairie Joint Use Committee		17. Kinuso School/Municipal Library Joint Use	
Recommended	Current Membership	Recommended	Current Membership
Ward 2 Trustees	Tammy Henkel	Ward 3 Trustee(s)	Lorrie Shelp
	Michael Strebchuk	Superintendent or Designate(s)	Murray Marran
Superintendent or Designate(s)	Murray Marran	School Personnel (advisory)	Kinuso Principal
School Personnel (advisory)	High Prairie Principals		
18. Chamber of Commerce Committee			
Recommended	Current Membership		
One Trustee from the ward	Karin Scholl (Smoky River)		
(for each Chamber)	Tammy Henkel (High Prairie)		
	Joy McGregor (Slave Lake)		
Please note: As per Board Policy 5 (11): The Board Chair shall be an ex officio member, with voting privileges, to all committees appointed by the Board.			

Carried

9. Meetings

Resolution OG20260616.1019

Moved By: Lynn Skrepnek

That the Board establish its regular meeting dates and times for 2026-2027 in accordance with Policy 7 and that the meetings be held at the High Prairie School Division Learning Support Center in High Prairie, every 3rd Tuesday, with the alternate date of meetings being the 4th Tuesday of the month, as follows:

Date	Time
October 20, 2026	1:00 p.m. - 7:00 p.m.
November 24, 2026	1:00 p.m. - 7:00 p.m.
December 15, 2026	1:00 p.m. - 7:00 p.m.
January 19, 2027	1:00 p.m. - 7:00 p.m.
February 16, 2027	1:00 p.m. - 7:00 p.m.
March 16, 2027	1:00 p.m. - 7:00 p.m.
April 20, 2027	1:00 p.m. - 7:00 p.m.
May 18, 2027	1:00 p.m. - 7:00 p.m.
June 15, 2027 (Organizational)	10:00 a.m. - 12:00 p.m.
June 15, 2027 (Regular)	1:00 p.m. - 7:00 p.m.

Carried

10. Delegation of Authority to the Pupil Personnel Committee

Resolution OG20260616.1020

Moved By: Karin Scholl

That the Board delegate authority to the Pupil Personnel Committee to expel students from its schools - this authority is for the period of time until its next Organizational Meeting.

Carried

11. Employee Recognition Banquet Date

Resolution OG20260616.1021

Moved By: Michael Strebchuk

To set the date of the Employee Recognition Banquet for May 28, 2027, at a location to be determined by the Employee Recognition Committee.

Carried

12. School Reports to the Board

The Board discussed School Reports to the Board.

Resolution OG20260616.1022

Moved By: Karin Scholl

To set the dates for the School Reports to the Board as follows:

RMS/LSO & EGW- Dec 7

CJS & KIN- Dec 8

JOU & EWP/PVO - Jan 7

HPE & PRS - Jan 8

ERS & GPV - Jan 12

Carried

13. Board Year Plan

Trustees requested the following amendments to the Draft Board Year Plan:

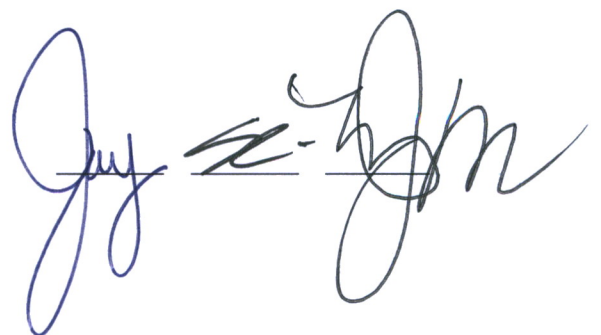
- i. Fiduciary meetings are to be held in October, November, April, and May.
- ii. Advocacy Committee will meet in August and as needed throughout the year.
- iii. G & P every month.
- iv. ASCA resolutions discussion February.

Resolution OG20260616.1023

Moved By: Lynn Skrepnek

To approve the Board Year Plan for 2026-2027 as amended.

Carried



14. Appointment of Auditor

The Board discussed the appointment of an auditor.

Resolution OG20260616.1024

Moved By: Steven Adams

That MNP LLP be appointed as The High Prairie School Division auditor for the fiscal year ending August 31, 2027.

Defeated

Resolution OG20260616.1025

Moved By: Tammy Henkel

That High Prairie School Division put out an RFP for an auditor for the fiscal year ending August 31, 2027

Carried

15. Review Disclosure of Information Form

The Disclosure of Information Form was circulated and updated by each Trustee and collected by the Director of Corporate Services.

16. Adjournment

Resolution OG20260616.1026

Moved By: Steven Adams

That there being no further business, the meeting adjourn at 12:05 p.m.

Carried

Chair

Director of Corporate Services

Superintendent