



MINUTES

High Prairie School Div. No. 48

Regular Meeting of the Board of Trustees

Meeting Type : Regular Meeting of the Board of Trustees

Date : Wednesday, October 17, 2018

Start time : 1:00 PM

Location : HPSD Learning Support Center - High Prairie, AB

Minutes

CALL TO ORDER	The meeting was called to order at 1:02 p.m.
OPENING REMARKS	Chair, Tammy Henkel, acknowledged the ancestral land on which we are meeting.
APPROVAL OF CONSENT ITEMS	Resolution #BD20181017.1001 Moved By: Joyce Dvornek That the Board of Trustees receive the items, which are starred (*), and to approve all recommendations contained therein minus 7.1, (Reading/Adopting the Minutes), 12.1.3 (Correspondence) and 13.4 (Resignations, etc) as follows: 7. *Reading and Adopting the Minutes 11.1. *Report from the Superintendent Laura Poloz 12.1.1. *Trustee Reports 12.1.2. *Transportation Report 12.1.3. *Correspondence 13.2. *Suspension List - (September) & PPC 13.3. *Action List (September) 13.4. *Retirements, Resignations, Appointments, Transfers Carried
*Report from the Superintendent (GENERAL MATTERS)	Resolution #BD20181017.1002 To receive the Superintendent's Report as information.
*Trustee Reports (Open Items)	The Trustee Report was presented as information and reviewed.
*Transportation Report (Open Items)	The Transportation Report was presented as information.
CHANGES TO THE AGENDA	Resolution #BD20181017.1003 Moved By: Lynn Skrepnek That the agenda be accepted as amended. Carried
Business Arising from Previous Minutes	There was no business arising from the minutes of the previous meeting.
Reading and Adopting the Minutes	Resolution #BD20181017.1004 Moved By: Lorraine Shelp That the minutes of the Regular Meeting of the Board of Trustees held September 19, 2018 be approved as amended: replace the word "draft" with "draft" in Resolution #BD20180919.1020 and add "and stated that they would revisit AP 241 after the Council of School Councils meeting is held." to the minutes regarding Q&A: Administrative Procedure 241 - Healthy School Communities. Carried <i>lt</i>
Q & A: PSBA Fall General Meeting	This item was moved to a later time in the Order Paper after the presentation by the Public School Boards' Association delegation. <i>DP</i>

**Q & A: Alberta
School Board
Association FGM**
(Trustee/Administration
Question/Answer Period)

Trustees discussed the upcoming Alberta School Boards Association Fall General Meeting.

**Q & A: Village of
Donnelly Open
House re
Tobacco/Cannabis**
(Trustee/Administration
Question/Answer Period)

Trustee, Lynn Skrepnek, reported on the Village of Donnelly Open House she attended regarding the development of their Bylaw on Tobacco/Cannabis.

**Q & A: 2019
Northern AB
International
Children's Festival
Inflatable
Attractions**
(Trustee/Administration
Question/Answer Period)

Resolution #BD20181017.1005

Moved By: Karin Scholl

To respond to the City of St. Albert stating that our insurers, ASBIE, have advised that the Architects of Air structure that is being considered by the City of St. Albert Northern AB International Children's Festival does not cause concern as there is no point where anyone can jump or bounce, therefore High Prairie School Division would not restrict the use of this facility by our students.

Carried

**Delegation: Public
School Boards'
Association
(PSBA)**
(DELEGATIONS /
PRESENTATIONS)

PSBA First Vice President, Gerry Steinke, and Executive Director, Brian Callaghan attended at 1:30 p.m. to discuss the topic of the *Together for Students* campaign for one inclusive education system in Alberta. They exited the meeting at 2:03 p.m.

**ACTION: Approval
in Principle,
International Field
Trip: EWP to
England/Scotland**
(Action Items)

Resolution #BD20181017.1006

Moved By: Karin Scholl

That "Approval in Principle" be given to E.W. Pratt's proposed field trip to England & Scotland from March 23 to March 31, 2019 subject to adherence to HPSD AP #260 (excluding Procedure 3) and any changes in the Off-Site Activity Handbook effective September 2015, and the following conditions being met:

- a. that the trip be planned outside of class time;
 - b. that supervisors on the trip be at a ratio of at least one supervisor for every ten students;
 - c. that only one teacher supervisor per ten participating students be released from regular duties, with pay on those days where school is in session. Additional teacher(s) may be approved to accompany this trip under the personal leave clause of the HPSD-ATA Collective Agreement;
 - d. that parents of participating students be involved in planning and implementing the trip;
 - e. that the Policies, Administrative Procedures, and requirements of the Off-site Activity Handbook of HPSD and the rules of the school must apply to this activity;
 - f. the risk assessment as required by the Off-site Activity Handbook must be submitted with the request for final approval;
 - g. Police Information Checks, acceptable to the Principal, must be obtained for any volunteer supervisors not employed by HPSD;
 - h. HPSD reserves the right to terminate the approval to proceed with the field trip, up to the point of departure, at no cost to the division;
- and,

a further recommendation (not a requirement) that the school consider procedures to enable participation to all interested students without causing economic hardship for individuals and to explore the purchase of cancellation insurance for the entire activity.

Carried

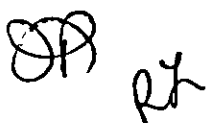
**ACTION: Update
to Capital Budget**
(Action Items)

Resolution #BD20181017.1007

Moved By: Lynn Skrepnek

To approve the increase to the 2018-2019 Facilities Capital Budget from \$45,000 to \$76,400 in order to retain the existing bobcat rather than trading it in on the new bobcat already approved for purchase.

Carried



Finance
(GENERAL MATTERS)

Resolution #BD20181017.1008

Moved By: Ali Mouallem

To approve the Accounts Receivables, Accounts Payables, Cheque/EFT Register and VISA reports as presented.

Carried

**Q & A: PSBA Fall
General Meeting**
(Trustee/Administration
Question/Answer Period)

Trustees discussed the Public School Boards' Association proposed budget and fees.

Correspondence
(Open Items)

Trustees discussed High Prairie School Division briefing notes and letters to the Ministers of Education, Justice, Health and Transportation.

**Q & A: OurSchool
Survey**
(Trustee/Administration
Question/Answer Period)

HPSD Psychologist, Colin Collett, attended the meeting at 2:30 p.m. to discuss the Tell Them from Me (OurSchool) Survey as well as other survey instruments that are being considered for 2018-2019.

Resolution #BD20181017.1009

Moved By: Joyce Dvornek

That High Prairie School Division continue with the Tell Them From Me (OurSchool) Survey for 2018-2019.

Carried

Colin Collett left the meeting at 2:46 p.m.

In Camera

Resolution #BD20181017.1010

Moved By: Ali Mouallem

That the meeting go In Camera at 2:47 p.m. to discuss Closed Items.

Carried

Out of Camera

Resolution #BD20181017.1011

Moved By: Lorraine Shelp

That the meeting come Out of Camera at 4:39 p.m.

Carried

**NEXT REGULAR
BOARD MEETING**

The next Regular Meeting of the Board of Trustees is scheduled for November 21, 2018 at 10:00 a.m.

**Trustee
Resignation**

Trustee, Joy McGregor, read a letter giving her resignation from the High Prairie School Division Board of Trustees effective immediately.

ADJOURNMENT

Resolution #BD20181017.1012

Moved By: Ali Mouallem

That there being no further business, the meeting adjourn at 4:41 p.m.

Carried



Chairman



Secretary Treasurer