



**Regular Meeting of the Board of Trustees**  
**MINUTES**

**Tuesday, October 28, 2025**  
**2:00 PM**

**HPSD Learning Support Centre - High Prairie, AB**

Present: Joy McGregor, Chair  
Karin Scholl, Vice-Chair  
Tammy Henkel, Trustee  
Lynn Skrepnek, Trustee  
Lorrie Shelp, Trustee  
Steven Adams, Trustee  
Michael Strebchuk, Trustee

Staff Present: Murray Marran, Superintendent  
Pam Heckbert, Assistant Superintendent  
Darla Stout, Director of Finance  
Sandra Cairns, Director of Corporate Services  
Kyle Nichols, Director of Communications  
Richa Sherman-Peters, Executive Assistant

**1. Division Vision Statement & Values and Board Priorities**

**2. Call to Order**

The Closed Session of the agenda took place at 1:02 p.m. and ended at 2:00 p.m. prior to the Call to Order of the Open session. There were 2 additions to the Closed session.

The following items were reviewed under Closed: Trustee Upcoming Meetings & Accommodations, Finance Documents, Committee of the Whole, Suspension List, Action List, and Retirements, Resignations, Appointments & Transfers.

The YouTube live stream began at 2:07 p.m.

The meeting was called to order at 2:07 p.m.

**3. Opening Remarks**

Chair, Joy McGregor, acknowledged the ancestral land on which we are meeting.

**4. Adoption of Agenda**

Additions to the Agenda

8.1 - Classroom Complexities

**Resolution BDO20251028.1001**

**Moved By:** Steven Adams

That the agenda be accepted as *amended*.

**Carried**

**5. Adoption of Previous Minutes**

**Resolution BDO20251028.1002**

**Moved By:** Tammy Henkel

That the minutes of the Regular Meeting of the Board of Trustees held September 16, 2025, be adopted as presented.

**Carried**

**Resolution BDO20251028.1003**

**Moved By:** Steven Adams

That the minutes of the Organizational Meeting of Trustees held October 21, 2025, be adopted as presented.

**Carried**

**6. Delegations / Presentations**

There were no delegations.

**7. Points to Celebrate**

Director of Communications, Kyle Nichols, presented Points to Celebrate.

**8. Trustee/Administration Question/Answer Period**

**8.1 Classroom Complexities**

Trustee Scholl asked about what role the High Prairie School Division can play in the conversations around classroom complexity. Superintendent Marran discussed how the division has been proactive with EA Advisory Groups to advise on how we can most effectively utilize our staff. Student aggression is another priority moving forward of the division and the government.

Trustee McGregor brought forward the idea that classroom complexities also have a home life component and is wondering if the community consultations can be used to have conversations regarding classroom complexities.

**9. Action Items**

**9.1 Review of Draft Board Policy 2**

Board Policy 2 was reviewed and approved as Policy.

**Resolution BDO20251028.1004**

**Moved By:** Lorrie Shelp

That Board Policy 2 - Role of the Board, receive first reading to amend Policy 2 as presented.

**Carried**

**Resolution BDO20251028.1005**

**Moved By:** Lynn Skrepnek

That Board Policy 2 - Role of the Board, receive second reading to amend Policy 2 as presented.

**Carried**

**Resolution BDO20251028.1006**

**Moved By:** Karin Scholl

To proceed with third and final reading of Board Policy 2 - Role of the Board.

**Carried**

**Resolution BDO20251028.1007**

**Moved By:** Steven Adams

That Board Policy 2 - Role of the Board, receive third and final reading and be accepted as High Prairie School Division Policy.

**Carried**



## 9.2 Review of Draft Board Policy 4

Board Policy 4 and its Appendix was reviewed and approved as policy.

### **Resolution BDO20251028.1008**

**Moved By:** Steven Adams

That Board Policy 4 Trustee Code of Conduct, and its Appendix, receive first reading to amend Policy 4 as presented.

**Carried**

### **Resolution BDO20251028.1009**

**Moved By:** Michael Strebchuk

That Board Policy 4 Trustee Code of Conduct, and its Appendix, receive second reading to amend Policy 4 as presented.

**Carried**

### **Resolution BDO20251028.1010**

**Moved By:** Steven Adams

To proceed with third and final reading of Board Policy 4 - Trustee Code of Conduct and its Appendix.

**Carried**

### **Resolution BDO20251028.1011**

**Moved By:** Lorrie Shelp

That Policy 4 - Trustee Code of Conduct, and its Appendix, receive third and final reading and be accepted as High Prairie School Division Policy

**Carried**

## 10. Reports

### 10.1 Superintendent's Report

#### **Resolution BDO20251028.1012**

**Moved By:** Lynn Skrepnek

To receive the Superintendent's Report as information.

**Carried**

### 10.2 Finance Reports

Director of Finance, Darla Stout presented the financial information during the Closed Session in adherence of the Protection of Privacy Act.

#### **Resolution BDO20251028.1013**

**Moved By:** Steven Adams

To approve the Accounts Payable, Accounts Receivable, Cheque/EFT Register, School Generated Funds, VISA and Budget reports as presented in the Closed session.

**Carried**

### 10.3 Trustee Reports

Trustee Reports were received as information.



**11. Information**

**11.1 Correspondence**

The following correspondence was received as information:

**11.1.1 Letter from Minister of Education**

**11.1.2 Letter from Kinuso Community Member Regarding Enrollment**

Superintendent Marran to draft a response to the writer's concerns.

**11.1.3 Letter to Ministers Nicolaides, Turton, Wilson, and LaGrange**

**11.1.4 Letter to Premier Smith from Parkland School Division**

**11.1.5 PSBAA The Advocate - September 30, 2025**

**11.2 Next Regular Board Meeting**

The next Regular Meeting of the Board of Trustees is scheduled for November 25, 2025 beginning at 1:00 p.m. with the Closed session.

The YouTube live stream ended at 3:02 p.m.

**12. Adjournment**

**Resolution BDO20251028.1014**

**Moved By:** Karin Scholl

That there being no further business, the meeting adjourn at 3:02 p.m.

**Carried**

  
Chair

  
Director of Corporate Services

  
Superintendent