

**BUDGET  
REPORT  
FOR THE YEAR ENDING AUGUST 31, 2022**

[Education Act, Sections 139(2)(b) and 244]

**1220 The High Prairie School Division**

**Legal Name of School Jurisdiction**

Box 870 High Prairie AB AB T0G 1E0; 780-523-3337; jfrowley@hpsd.ca

**Contact Address, Telephone & Email Address**

**BOARD CHAIR**

Steve Adams

Name

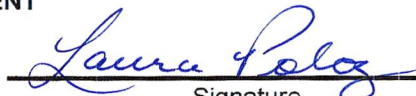


Signature

**SUPERINTENDENT**

Ms. Laura Poloz

Name

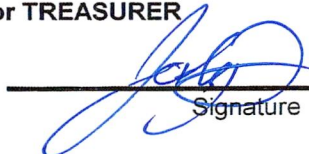


Signature

**SECRETARY TREASURER or TREASURER**

Mr. Jody Frowley

Name



Signature

**Certified as an accurate summary of the year's budget as approved by the Board  
of Trustees at its meeting held on May 5, 2021  
Date**

c.c. Alberta Education  
c/o Jianan Wang, Financial Reporting & Accountability Branch  
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5  
Phone: (780) 427-3855  
E-MAIL: EDC.FRA@gov.ab.ca



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15	Color coded cells:								
16	blue cells: require the input of data/descriptors wherever applicable.				grey cells: data not applicable - protected				
17					white cells: within text boxes REQUIRE the input of points and data.				
18	green cells: populated based on information previously submitted				yellow cells: to be completed when yellow only.				
19									
20	<b>HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2021/2022 BUDGET REPORT</b>								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<b><u>Budget Highlights, Plans &amp; Assumptions:</u></b>								
26	1. The budget is balanced								
27	2. We continue to allocate significant resources to wellness and mental health								
28	3. We allocated additional resources to the classroom support by increasing the number of Educational Assistants.								
29	4. Our classroom teacher compliment remains steady								
30	5. We have reduced our planned school bus replacement from 5 buses annually to 3 busses annually.								
31	6. Technology upgrades to WIFI and security round out the board funded capital expenditures								
32									
33									
34	<b><u>Significant Business and Financial Risks:</u></b>								
35	1. COVID is a continuing concern. We hope the vaccination acceleration will negate the need for COVID measures next fall.								
36	2. Mental health of our students and staff								
37	3. Enrollment decline								
38	4. We have a significant number of federal students and where we are with COVID in the fall may mean more or less Federal students and dollars								
39	5. Provinces finances may require further reductions in future operational and / or capital outlays								
40	5. Recruitment and retention across the division.								
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**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
<b>REVENUES</b>			
Government of Alberta	\$ 42,218,516	\$43,177,500	\$42,862,458
Federal Government and First Nations	\$ 4,381,370	\$4,821,100	\$4,523,847
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 241,220	\$506,640	\$247,563
Sales of services and products	\$ 864,017	\$374,812	\$723,673
Investment income	\$ 100,000	\$215,000	\$111,872
Gifts and donations	\$ 25,000	\$15,000	\$29,440
Rental of facilities	\$ 30,225	\$52,900	\$27,256
Fundraising	\$ 210,000	\$300,000	\$212,828
Gains on disposal of capital assets	\$ 18,000	\$8,500	\$41,255
Other revenue	\$ -	\$15,000	\$0
<b>TOTAL REVENUES</b>	<b>\$48,088,348</b>	<b>\$49,486,452</b>	<b>\$48,780,192</b>
<b>EXPENSES</b>			
Instruction - Pre K	\$ 653,123	\$867,000	
Instruction - K to Grade 12	\$ 35,893,793	\$36,080,104	\$36,518,273
Operations & maintenance	\$ 5,120,730	\$5,660,617	\$5,700,873
Transportation	\$ 4,061,943	\$4,391,565	\$3,931,844
System Administration	\$ 2,358,759	\$2,386,684	\$2,034,197
External Services	\$ -	\$0	\$1,908,436
<b>TOTAL EXPENSES</b>	<b>\$48,088,348</b>	<b>\$49,385,970</b>	<b>\$50,093,623</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>\$0</b>	<b>\$100,482</b>	<b>(\$1,313,431)</b>

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**  
for the Year Ending August 31

**INPUT PRE-K EXPENS**

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
<b>EXPENSES</b>			
Certificated salaries	\$ 19,000,946	\$19,253,903	\$19,441,010
Certificated benefits	\$ 4,300,098	\$4,332,342	\$4,322,109
Non-certificated salaries and wages	\$ 10,442,724	\$11,172,367	\$11,240,478
Non-certificated benefits	\$ 3,004,511	\$2,351,240	\$2,739,579
Services, contracts, and supplies	\$ 9,055,250	\$9,804,535	\$9,889,066
<b>Capital and debt services</b>			
Amortization of capital assets			
Supported	\$ 1,345,389	\$1,381,637	\$1,369,457
Unsupported	\$ 939,430	\$1,089,946	\$1,091,924
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$0	\$0
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$48,088,348</b>	<b>\$49,385,970</b>	<b>\$50,093,623</b>



**BUDGETED SCHEDULE OF PROGRAM OPERATIONS**  
for the Year Ending August 31

REVENUES	Approved Budget 2021/2022										Actual Audited 2019/20
	Instruction				Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL	
	Pre K	Third Year K- Severe	Moderate Language Delay (Code 48)	K - Grade 12							
(1) Alberta Education	\$ 369,110	\$ -	\$ 64,000	\$ 30,630,129	\$ 3,711,350	\$ 3,312,123	\$ 2,350,415	\$ -	\$ 40,437,127	\$ 41,146,115	
(2) Alberta Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ 1,345,389	\$ -	\$ -	\$ -	\$ 1,345,389	\$ 1,369,457	
(3) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,453	
(4) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ 4,373,026	\$ -	\$ -	\$ 8,344	\$ -	\$ 4,381,370	\$ 4,523,847	
(5) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436,000	\$ -	\$ -	\$ 436,000	\$ 319,433	
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(8) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(9) Fees	\$ -	\$ -	\$ -	\$ 44,220	\$ -	\$ 197,000	\$ -	\$ -	\$ 241,220	\$ 247,563	
(10) Sales of services and products	\$ -	\$ -	\$ -	\$ 496,867	\$ 27,150	\$ 340,000	\$ -	\$ -	\$ 864,017	\$ 723,673	
(11) Investment income	\$ -	\$ -	\$ -	\$ 28,029	\$ 33,029	\$ 38,942	\$ -	\$ -	\$ 100,000	\$ 111,872	
(12) Gifts and donations	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 29,440	
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ 26,413	\$ 3,812	\$ -	\$ -	\$ -	\$ 30,225	\$ 27,256	
(14) Fundraising	\$ -	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000	\$ 212,828	
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 41,255	
(16) Other revenue	\$ 262,122	\$ -	\$ -	\$ -	\$ -	\$ (262,122)	\$ -	\$ -	\$ -	\$ -	
(17) <b>TOTAL REVENUES</b>	\$ 631,232	\$ -	\$ 64,000	\$ 35,851,684	\$ 5,120,730	\$ 4,061,943	\$ 2,358,759	\$ -	\$ 48,088,348	\$ 48,780,192	
<b>EXPENSES</b>											
(18) Certificated salaries	\$ -	\$ -	\$ -	\$ 18,476,539	\$ -	\$ -	\$ 524,407	\$ -	\$ 19,000,946	\$ 19,441,010	
(19) Certificated benefits	\$ -	\$ -	\$ -	\$ 4,243,218	\$ -	\$ -	\$ 56,880	\$ -	\$ 4,300,098	\$ 4,322,109	
(20) Non-certificated salaries and wages	\$ -	\$ -	\$ -	\$ 6,793,753	\$ 855,501	\$ 1,842,606	\$ 950,864	\$ -	\$ 10,442,724	\$ 11,240,478	
(21) Non-certificated benefits	\$ 590,123	\$ -	\$ -	\$ 1,517,730	\$ 192,279	\$ 467,977	\$ 236,402	\$ -	\$ 3,004,511	\$ 2,739,579	
(22) SUB - TOTAL	\$ 590,123	\$ -	\$ -	\$ 31,031,240	\$ 1,047,780	\$ 2,310,583	\$ 1,768,553	\$ -	\$ 36,748,279	\$ 37,743,176	
(23) Services, contracts and supplies	\$ 63,000	\$ -	\$ -	\$ 4,712,342	\$ 2,618,616	\$ 1,104,274	\$ 557,018	\$ -	\$ 9,055,250	\$ 9,889,066	
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ 1,345,389	\$ -	\$ -	\$ -	\$ 1,345,389	\$ 1,369,457	
(25) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ -	\$ 150,211	\$ 108,945	\$ 647,086	\$ 33,188	\$ -	\$ 939,430	\$ 1,091,924	
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(28) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(31) <b>TOTAL EXPENSES</b>	\$ 653,123	\$ -	\$ -	\$ 35,893,793	\$ 5,120,730	\$ 4,061,943	\$ 2,358,759	\$ -	\$ 48,088,348	\$ 50,093,623	
(32) <b>OPERATING SURPLUS (DEFICIT)</b>	\$ (21,891)	\$ -	\$ 64,000	\$ (42,109)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,313,431)	



**BUDGETED SCHEDULE OF FEE REVENUE**  
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
<b>FEES</b>			
TRANSPORTATION	\$0	\$197,000	\$88,360
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$19,640	\$21,595
ECS enhanced program fees	\$0	\$0	\$0
<b>ACTIVITY FEES</b>	\$0	\$45,000	\$34,387
Other fees to enhance education (Describe here)	\$0	\$0	\$0
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$0	\$170,000	\$69,478
Non-curricular goods and services	\$0	\$0	\$0
<b>NON-CURRICULAR TRAVEL</b>	\$0	\$75,000	\$33,743
<b>OTHER FEES</b> (Describe here)	\$0	\$0	\$0
<b>TOTAL FEES</b>	\$0	\$506,640	\$247,563
<b>OUT OF BALANCE</b>			

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
Cafeteria sales, hot lunch, milk programs	\$190,000	\$140,000	\$190,630
Special events	\$2,000	\$2,000	\$1,035
Sales or rentals of other supplies/services	\$35,000	\$37,500	\$33,100
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
<b>TOTAL</b>	\$227,000	\$179,500	\$224,765



**PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)**  
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2020</b>	\$18,188,216	\$12,677,503	\$0	\$1,470,700	\$1,065,964	\$404,736	\$4,040,013
<b>2020/2021 Estimated impact to AOS for:</b>							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated board funded capital asset additions		\$790,839		\$0	\$0	\$0	(\$790,839)
Estimated disposal of unsupported tangible capital assets	\$25,307	\$0		\$0	\$0		\$25,307
Estimated amortization of capital assets (expense)		(\$2,495,065)		\$2,495,065	\$2,495,065		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,411,565		(\$1,411,565)	(\$1,411,565)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$1,083,500)	(\$1,083,500)	\$0	\$1,083,500
Estimated assumptions/transfers of operations - capital lease ad	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2021</b>	\$18,213,523	\$12,384,842	\$0	\$1,470,700	\$1,065,964	\$404,736	\$4,357,981
<b>2021/22 Budget projections for:</b>							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected board funded capital asset additions		\$622,629		\$0	\$0	\$0	(\$622,629)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		(\$18,000)	(\$18,000)		\$18,000
Budgeted amortization of capital assets (expense)		(\$2,284,819)		\$2,284,819	\$2,284,819		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,345,389		(\$1,345,389)	(\$1,345,389)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$939,430)	(\$939,430)	\$0	\$939,430
Projected assumptions/transfers of operations - capital lease ad	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2022</b>	\$18,213,523	\$12,068,041	\$0	\$1,452,700	\$1,047,964	\$404,736	\$4,692,782



**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage					
		Year Ended			Year Ended			Year Ended		
		31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024
Projected opening balance		\$1,065,964	\$1,047,964	\$1,045,534	\$404,736	\$404,736	\$404,736	\$4,357,981	\$4,692,782	\$5,650,212
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	(\$18,000)	(\$18,000)	(\$18,000)		\$0	\$0	\$18,000	\$18,000	\$18,000
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$2,284,819	\$2,300,000	\$2,300,000		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	(\$1,345,389)	(\$1,345,000)	(\$1,345,000)		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	(\$939,430)	(\$939,430)	(\$939,430)	\$0	\$0	\$0	\$939,430	\$939,430	\$939,430
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Reallocate to Row 41-48 or Describe Asset	\$0	\$0	\$0	\$0	\$0	\$0	(\$622,629)	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$1,047,964	\$1,045,534	\$1,043,104	\$404,736	\$404,736	\$404,736	\$4,692,782	\$5,650,212	\$6,607,642

Total surplus as a percentage of 2020 Expenses  
ASO as a percentage of 2020 Expenses

12.78%  
3.02%

14.77%  
3.02%

16.75%  
3.01%



**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)**  
for the Year Ending August 31

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2022	\$ -	
PLEASE DO NOT ALLOCATE IN BLUE CELLS BELOW	0	
Estimated Operating Deficit Due to:		
Description 1 (fill only your board projected an operating deficit)	\$0	
Description 2 (fill only your board projected an operating deficit)	\$0	
Description 3 (fill only your board projected an operating deficit)	\$0	
Description 4 (fill only your board projected an operating deficit)	\$0	
Description 5 (fill only your board projected an operating deficit)	\$0	
Description 6 (fill only your board projected an operating deficit)	\$0	
Description 7 (fill only your board projected an operating deficit)	\$0	
<b>Subtotal, access of operating reserves to cover operating deficit</b>	-	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported Tangible capital Assets	18,000	
Budgeted amortization of board funded Tangible Capital Assets	(939,430)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	939,430	
<b>Total projected amount to access ASO in 2021/22</b>	<b>\$ 18,000</b>	
<b>Total amount approved by the Minister</b>		



**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2021/2022 (Note 2)	Actual 2020/2021	Actual 2019/2020	Notes
<b>Kindergarten, and Grades 1 to 12</b>				
<b>Eligible Funded Students:</b>				
Kindergarten	200	202	190	Head count
Kindergarten program hours	800	800	800	Minimum: 475 hours
Kindergarten FTE's Enrolled	100	101	95	0.5 times Head Count
Grades 1 to 9	1,716	1,723	1,820	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	702	762	696	Head count
Grades 10 to 12 - 4th year	53	45	60	Head count
Grades 10 to 12 - 4th year FTE	27	23	30	0.5 times Head Count
Grades 10 to 12 - 5th year	16	8	13	Head count
Grades 10 to 12 - 5th year FTE	4	2	3	0.25 times Head Count
Total FTE	2,549	2,611	2,644	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change and VA for change > 3% or < -3%	-2.4%	-1.3%		
<b>Other Students:</b>				
Total	309	286	332	Note 3
<b>Total Net Enrolled Students</b>	2,858	2,897	2,976	
<b>Home Ed Students</b>	2	5	1	Note 4
<b>Total Enrolled Students, Kindergarten, and Grades 1-12</b>	2,860	2,902	2,977	
Percentage Change	-1.4%	-2.5%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	135	137	61	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	216	214	7	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Students with Third Year K-Severe	-	-	-	FTE of students with third year kindergarten disabilities as reported by the board via PASI.
Students with Moderate Language Delay (Code 48)	-	-	-	FTE of students with moderate language code 48 delay disabilities as reported by the board via PASI.
<b>Pre - Kindergarten (Pre - K)</b>				
<b>Eligible Funded Children</b>	22	-	28	Children between the age of 2 years 8 months and 4 years 8 months.
<b>Other Children</b>	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
<b>Total Enrolled Children - Pre - K</b>	22	-	28	
<b>Program Hours</b>	12,800	-	13,000	Minimum: 400 Hours
<b>FTE Ratio</b>	16.000	-	16.250	Actual hours divided by 800
<b>FTE's Enrolled, Pre - K</b>	352	-	455	
Percentage Change and VA for change > 3% or < -3%	0.0%	-100.0%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities (PUF)	22	-	28	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
<b>NOTES:</b>				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2021/2022 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				



**PROJECTED STAFFING STATISTICS**  
**FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget 2021/22		Actual 2020/21		Actual 2019/20		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
<b>CERTIFICATED STAFF</b>							
School Based	195	195	198	-	199	-	Teacher certification required for performing functions at the school level
Non-School Based	6	2	6	-	8	-	Teacher certification required for performing functions at the system/central office level
Total Certificated Staff FTE	201.0	197.0	204.0	-	207.1	-	FTE for personnel possessing a valid Alberta teaching certificate or equivalency
Percentage Change and VA for change > 3% or < -3%	-1.5%		-1.5%		-2.9%		
If an average standard cost is used, please disclose rate	99,217				98,630		
Student F T E per certificated Staff	15.97/61194		14.2		16.6		
<b>Certificated Staffing Change due to:</b>							
Enrollment Change	(1)		If negative change impact, the small class size initiative is to include any/all teachers retained.				
Other Factors	(2)	-	Descriptor (required) We have eliminated our At Home Learning program for next year				
Total Change	(3.0)	-	Year-over-year change in Certificated FTE Year-over-year change in Certificated FTE				
<b>Breakdown, where total change is Negative:</b>							
Continuous contracts terminated	-	-	FTEs				
Non-permanent contracts not being renewed	(2)	-	FTEs				
Other (retirement, attrition, etc.)	(1)	-	Descriptor (required) enrollment				
Total Negative Change in Certificated FTEs	(3.0)	-	Breakdown required where year-over-year Breakdown required where year-over-year total change in Certificated FTE is 'negative' only				
<b>Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):</b>							
<b>Certificated Number of Teachers</b>							
Permanent - Full time	151	151	149	-	156		
Permanent - Part time	3	3	3	-	4		
Probationary - Full time	24	24	24	-	47		
Probationary - Part time	-	-	-	-	2		
Temporary - Full time	17	17	17	-	16		
Temporary - Part time	-	-	-	-	-		
<b>NON-CERTIFICATED STAFF</b>							
Instructional - Education Assistants	107	-	101	-	113	-	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	32	-	32	-	33	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	11	-	11	-	12	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	44	-	45	-	47	-	Bus drivers employed, but not contracted
Transportation - Other Staff	9	-	10	-	11	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	67	-	70	-	65	-	Personnel in System Admin. and External service areas
Total Non-Certificated Staff FTE	270.0	-	269.0	-	280.8	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency
Percentage Change	0.4%		-4.2%		-3.8%		
<b>Explanation of Changes to Non-Certificated Staff:</b>							
Increase classroom support while job attrition in transportation and technology							
<b>Additional Information</b>							
Are non-certificated staff subject to a collective agreement?							
Yes		CUPE					
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's							
Our bus drivers are unionized. The term of the contract expired August 31 2020. We are scheduled to negotiate before August 2021							